

**Template 1: Move-Out Notice**

**Subject:** Move-Out Notice for [Apartment Address] – [Date]

Dear [Landlord's Name],

I am writing to formally notify you that I will be moving out of [Apartment Address] on [Move-Out Date]. Per the lease agreement, this provides [30/60] days' notice. Please let me know a convenient time for the final inspection. My forwarding address for the security deposit return is [New Address]. Thank you!

Sincerely,

[Your Name]